



# ROTARY INTERNATIONAL DISTRICT 6780

## DISTRICT GRANT APPLICATION SINGLE CLUB PROJECT FOR ROTARY YEAR 2017-2018 (Applications due by January 31, 2017)



**Ensure that your club's Qualification Plan and MOU are completed and approved.  
We can't approve your grant unless your club is qualified.**

**Have questions? Try the Grant Timeline or the Grant Info and Instructions, located on the district website.**

*Application must be typewritten. Type in the boxes and they will expand as you type.  
If additional space is needed, you may include an attachment.*

1. PROJECT SPONSOR: The Rotary Club of McMinnville Breakfast

2. PROJECT FUNDING:

- A. Amount of requested District Grant funds: \$2258  
(minimum of \$500, maximum of \$5,000)
- B. Amount of your club's matching funds: \$2258  
(must equal or exceed requested grant)
- C. Funds from other sources, if any: \$1484

Total project cost (A + B + C): \$7000 (Must match budget on pg. 4)

3. PROJECT DESCRIPTION: (Boxes expand if typing on a computer. Use additional sheets as necessary.)  
Remember the committee is not familiar with the project. Describe all aspects of the project to give a clear understanding of the project's objective.

- a. Project Name (2-4 words): Horsin Around Mobile Building
- b. Humanitarian Need filled by this project:

Check the TRF Focus Areas/ humanitarian need that best fits your project:

<b>Peace and Conflict Resolution</b>	<b>Disease Prevention and Treatment</b>	<b>Water and</b>
<b>Sanitation X Maternal and Child Health</b>	<b>X Basic Education and Literacy</b>	<b>Economic and</b>
<b>Community Development</b>	<b>Other:</b>	

- c. Project Goal and measurable objectives:

McMinnville Special Games is a local 501C3 organization that seeks to better the lives of disabled children and adults through regularly scheduled events that provide structured interaction for disabled individuals and their care-givers. This culminates in the "Special Games" (Olympic themed event) held in May.

McMinnville Special Games started Horsin Around last year, a separate program dedicated to recreational equine therapy for the disabled children and adults with that they serve. Recreational equine therapy allows

the individuals to grow and develop through educational and recreational activities with horses. The program was a success, but now McMinnville Special Games wants to start pivoting Horsin Around towards a therapeutic program for adults and children. To make the transition and to make it a sustainable program, Horsin Around needs a mobile storage barn that can be set-up on donated, leased land to provide a space for the horse supplies (they received donated horses also) such as the saddles, tackle and food. This building will keep items safe from prowlers and keep the hay & feed dry. The grant is just the start to be able to start the therapeutic program and have a base of operations. To make the program sustainable, Horsin Around will have an adopt a horse program where individuals or businesses can adopt a horse for a year for \$500. The \$500 will be used to feed and maintain the health of the horse. Sponsors will also be able to provide care and love for the horses and to partner with some of the disabled children and adults to care for the horses. This is what a similar program in Franklin does and it has been successful there.

Rotarians will be involved with the purchase and installation of the mobile barn and shelving. They will help volunteer at Horsin Around events. Horsin Around events will grow from quarterly to monthly events. The land is under a one year renewable lease that is not expected to change. If for some reason the lease agreement is cancelled, the program will be able to continue on land owned by Rotarians until a new lease is found. Because the mobile barn is mobile, it will be able to be moved if need be. Horsin Around volunteers will be responsible for the care of the horses. Rotarians will help this first year of the grant. Several Rotarians are interested in supporting Horsin Around for years to come.

- d. Project location or address. If there is a website for your project or location, include it here.  
Mailing address: McMinnville Special Games, 357 Willow Way, McMinnville, TN 37110, (931)-808-8816  
Project address: 386 Viola Road, McMinnville, TN 37110

- e. Need for the project. Describe in detail the need for the project and how you identified the need. What is the current situation?

This need was identified based on Horsin Around's experience with recreational equine therapy and the interest and success of it. Many individuals were identified would benefit further with monthly equine therapy instead of just quarterly recreational therapy.

- f. Who will the project impact? Describe the target group for the project. Include the estimated number of people affected by the project.

The target group is the approximately 100 disabled adults and 150 disabled children that participated in the quarterly Horsin Around/McMinnville Special Games events as well as their care-givers .

- g. Describe in a step by step fashion how the project will be conducted. Who will do what and when??

- A fundraising trail ride will be held in early April to help raise funds and increase public awareness of the importance of equestrian therapy.
- Purchase of the mobile barn for approximately \$6500 (this is a pre-fabricated barn)
- Installation of the mobile barn on the leased property
- Purchase of interior shelving for the mobile barn \$500
- Installation of the shelving
- Ongoing monthly therapeutic equestrian events
- Garner horse sponsors at \$500 each

- h. Project Outcomes and Impact - Describe how the project will benefit the community and/or improve the lives of those impacted by the project:

Equine therapy, has been shown to be one of the best ways to engage disabled individuals and improve their motor skills, physical abilities and emotional interaction. Therapy has been shown to be most beneficial for those suffering from down syndrome, multiple sclerosis, cerebral palsy, brain and spinal cord injuries, attention deficit disorder, spina bifida and stroke related impairments. However, this project would be used for all interested disabled individuals, up to 250, that participate in McMinnville Special Games events.

- i. Project Financial Control – Describe how you can demonstrate that Rotary funds are being properly spent. Examples: 1) have a committee for the project that does not include personnel related to the beneficiary or the cooperating organization. 2) Get competitive bids for major items to show that they are reasonably priced.

A project team composed of President Elect Brent Foster, Treasurer Debbie Sain, Board Member Neal Cox and McMinnville Special Games President Holly McBride will review purchases and attempt to find the lowest cost items that suit the needs of the organization.

- j. Sustainability – Will you install equipment that requires maintenance? Is the project an ongoing activity that requires ongoing funding? Describe how the benefits of the project will be sustained. The mobile barn will need ongoing maintenance by the cooperating organization, Horsin Around, through the adopt a horse program described above and fundraising as needed.

- k. Rotarians will be involved in Horsin Around events. Rotarians will sponsor the April trail-ride to raise funds. The mobile barn should last approximately 20 years or more and provide a solid base from which to sponsor events from. Rotarians will be involved with the purchase and installation of the mobile barn and shelving. They will help volunteer at Horsin Around events. Horsin Around events will grow from quarterly events to monthly events. The land is under a one year renewable lease that is not expected to change. If for some reason the lease agreement is cancelled, the program will be able to continue on land owned by Rotarians until a new lease is found. Because the mobile barn is mobile, it will be able to be moved if need be. Horsin Around volunteers will be responsible for the care of the horses. Rotarians will help this first year of the grant. Several Rotarians are interested in supporting Horsin Around for years to come.

4. TIMELINE: Project start date: 04/01/2017 Estimated expenditure of funds date 09/01/2017  
Estimated project completion date: 11/30/2017  
(Projects must begin after funding is approved and be completed March 31, 2018.)

5. NON-FINANCIAL ROTARIAN INVOLVEMENT – Other than providing funding, how will your club's Rotarians actively participate in the project? List more than one role. (See examples in **DG checklist**.)

Review of needs, bids, review bids and make selections in conjunction with McMinnville Special Games, volunteer at the fundraising event and other McMinnville Special Games events. Rotarian Neal Cox has agreed to provide additional horses for the event at no cost as well as allow donated horses to pasture at his farm until this barn is purchased.

6. PUBLICITY - How will you ensure that the general public knows this is a Rotary project? Provide details on how you will publicize this project.

- Newspaper articles
- Club's Facebook page
- McMinnville Special Games Horsin Around website

7. RESPONSIBLE ROTARIANS: List the two Rotarians from your club that will be responsible for project oversight, funds management and successful completion. The Primary contact will ensure that all reports, budget receipts and documentation are submitted to the DG committee.

Primary contact name : Brent Foster

Rotary title/position: President Elect

Street address :

City: McMinnville Zip: 37110

Telephone: 931-212-0147 Fax: E-mail: bfoster@fnbmt.com

Secondary contact name : Neal Cox

Rotary title/position: Chairman Horsin' Around/ Project Chair

Street address : 500 Kylemore Lane

City: McMinnville Zip: 37110

Telephone: 931-235-5660 Fax: E-mail: ncox@mesystem.net

8. COOPERATING ORGANIZATIONS – If the project involves a cooperating organization(s), provide the name of the organization and provide a brief description of the role of the organization. Attach a letter from them specifically stating their responsibilities and how Rotarians will interact with the organization. By signing this application, the Rotarian sponsors endorse the organization as reputable, reliable and responsible. Name(s) and role(s) of cooperating organization(s) are:

McMinnville Special Games and Horsin Around Holly McBride, President. The other funds mentioned below will be raised through a trail ride sponsored by Horsin Around and Breakfast Rotary

9. BUDGET: Provide below, or attached, a complete, detailed and itemized budget for the entire project. Indicate what items DG funds will be used to purchase. (Please review the list of ineligible items in the guidelines first.) Please note that items cost need not necessarily be split evenly between DG and club funds. A copy of the Humanitarian Grants Program Eligibility Guidelines is attached.

The budget should be in the form:

<u>Item Name</u>	<u>Amount</u>	<u>DSG Funds</u>	<u>Club Funds</u>	<u>Other Funds</u>
<u>Mobile Barn</u>	<u>\$6500.00</u>	<u>\$2258.00</u>	<u>\$2258.00</u>	<u>\$1484.00</u>
<u>Shelving</u>	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$500.00</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>

TOTAL BUDGET: \$ 7000.00  
(Must match funding total from first page)

10. REPORTS AND AUTHORIZATION :



A progress report is required on October 1, 2017 and a final report is required when the project is completed or no later than May 30, 2018.

Funds will not be released unless these reports have been filed with the Humanitarian Grants Committee.

**A receipt for ALL items purchased** for the project must accompany the final report.

11. Has the **Completion Checklist** been completed?

With my signature below, as president or president-elect of the Rotary Club of \_\_\_\_\_, I understand that all Rotary clubs/districts involved in this project are responsible to the Rotary Foundation and District 6780 for the conduct of the project. I further understand that project progress reports are required on October 1, 2017 and that a final report is to be submitted within two months of the project's completion (May 30, 2018 at the latest). I affirm that the club has voted to undertake this project and that this application is accurate, true and complete to the best of my knowledge.

CLUB PRESIDENT/PRESIDENT-ELECT'S NAME (please print): David Lescarin

President \_\_\_\_\_

 \_\_\_\_\_  \_\_\_\_\_  
SIGNATURE / TITLE DATE

Send this completed form to Rotarian David Carroll, 1711 Keith St., Cleveland, TN 37311, email [dcarroll1960@aol.com](mailto:dcarroll1960@aol.com) Or Rachel Killebrew, 610 West Main Street, McMinnville, TN 37110, email [Rachel.killebrew@gmail.com](mailto:Rachel.killebrew@gmail.com) **Questions?** Contact Rotarian Carroll via email or call him at (423) 595-3503 (Cell), or Rachel via email or call (931) 808-3419 (Cell).

**Funding Made Possible through 2014-15 Gifts made to the Annual Fund by District 6780 Rotarians**

## Grant Eligibility Guidelines

The mission of The Rotary Foundation is to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty. District Grants enable clubs and districts to address immediate needs in their communities and abroad. District grants are designed to give clubs flexibility to meet needs in their communities. The following is a basic list of guidelines. If you have questions contact your District Grants Committee.

### Eligible

- Construction of wells, reservoirs, latrines, toilet blocks, water supplies and similar structures.
- Purchase of equipment or appliances for humanitarian purposes.
- Short term and/or contracted labor for project implementation.
- Primary and secondary education, tuition and transportation.
- Travel to develop a Global Grant and some Domestic travel.
- Publicity expenses such as newspaper fees, printing of posters, brochures or fliers to inform the community of an available service.
- Only fund activities that have been reviewed and approved by TRF before their implementation. Grants may not be used to reimburse clubs or districts for activities and expenses already completed or in progress. Planning for grant activities prior to approval is encouraged, but expenses may not be incurred. After grant approval, any changes to the original project plan must be pre-approved by TRF.
- Budgeted and itemized humanitarian goods.
- Detailed, itemized expenses.
- Both community and international projects.

### Ineligible

- Continuous or excessive support of one beneficiary, entity, or community.
- Establishment of a foundation, permanent trust or long term interest bearing account.
- Purchase of land or buildings
- Fundraising activities.
- Expenses related to Rotary events such as District conferences, conventions, institutes, anniversary celebrations, or entertainment activities.
- Public relations initiatives not directly related to a humanitarian or educational activity.
- Project signs in excess of \$ 500.
- Operating, administrative, or indirect program expense of another organization.
- Unrestricted cash donations to a beneficiary or cooperating organization.
- Activities for which the expense has already been incurred.
- Study at a Rotary Peace Center partner university in the same or similar academic program as those pursuing by Rotary Peace Fellows.

In addition, grants cannot be used to unfairly discriminate against any group; promote a particular political or religious viewpoint; support purely religious functions; support activities that involve abortion or that are undertaken solely for sex determination; fund the purchase of arms or ammunition; or serve as a new contribution to the Foundation or another Rotary Foundation grant.